

NWAIS

Northwest Association of Independent Schools

2014-2015 Association Dues and Travel Policies

The Annual Dues Statements are sent out the last week of June and are due upon receipt.

NWAIS Dues Schedule for 2014-2015

- Accredited and Candidate Member Schools are assessed a base fee of \$2,875 plus .14% of their annual operating expense over \$2,053,571. Operating expenses are defined as all annual cash or cash equivalent amounts paid out and listed as an operational expense. For example: Gross annual expenses minus depreciation and financial aid, if financial aid is counted as an expense item.
- Subscriber Schools: \$2,000.00
- Founders: \$1,000.00
- Affiliate Schools: \$1,500.00

Schools joining the Association mid-year will have their association dues and fees pro-rated, by month, beginning the 1st month after being approved as a NWAIS school.

NWAIS Heads Meetings

When school heads meet (currently twice a year), the costs of the meeting are divided equally and billed among all Accredited and Candidate members as well as Subscriber, Founder and Affiliate member participants. Accredited & Candidate members pay for their share of the allocated costs whether or not the school head attends the meeting. Additional attendees from a school are welcome to attend. They must register in advance, will be billed for the cost of the meals only, and are not eligible for travel share reimbursement. Subscriber, Founder and Affiliate schools will be charged for the meeting only if they attend. New Candidate Members are invited to attend their first Heads Meeting as a guest of the Association. However, they will pay for their own room and travel expenses.

NWAIS Travel Share Policy for Heads Meeting

- Accredited and Candidate members are reimbursed/credited for travel costs incurred to attend the Head's Meeting, less \$50.00. Additional attendees from Accredited and Candidate member schools are not eligible for travel share. These reimbursed travel costs are included in the total cost of the meeting.
- Subscriber Schools, Founders, and Affiliate Schools if they attend are not eligible for travel share.
- Candidate Members attending their first meeting are not eligible for travel share.

NWAIS Travel Reimbursement Policy for Retreat Style Workshops

The NWAIS travel reimbursement policy for retreat style workshops is designed to reimburse Candidate and Accredited Member Schools for some of the travel costs incurred by any attendee of a retreat-style workshop (i.e. any workshop longer than one day) and the annual Self Study Coordinator Workshop. It is meant to reimburse only for travel costs, not the cost of rooms and meals. The policy will apply to a school's total travel expenses no matter how many people the school sends to the workshop.

- Schools within 250 miles of the meeting/conference and those with travel costs of \$150.00 or less will not be eligible for any reimbursement of travel costs.
- Schools with travel costs between \$150.01 and \$300.00 will be eligible for a 50% reimbursement of travel costs over \$150.00.
- Schools with travel costs between \$300.01 and \$600.00 will be eligible for a reimbursement of \$75 (\$150 x 50%) plus 75% of the amount over \$300.
- Schools spending \$600 or more in travel costs will receive \$300 in travel reimbursement. There will be no additional reimbursement for amounts over \$600.00.